



RECORD OF DECISION

LICENSING SUB-COMMITTEE

DATE OF HEARING: WEDNESDAY, 29 APRIL 2026

**MEMBERS: Councillors B S Banks, M L Beuttell and
N Wells (Chair)**

APPLICATION CONSIDERED: Medium Licence - Abbots Ripton Hall, Hall Lane, Abbots Ripton, Huntingdon, PE29 2PQ

We heard representations from the following persons:

Mr Luke Elford - Solicitor

In Person

Mr Fellow - Applicant Representation

The Applicant made representations including providing the background of property and the business in support of the application.

The Applicant explained the reasoning behind the application and how they have worked with 3rd parties to resolve any issues in regards to the applications, including noise related issues.

Stated guest to staff ratio is 3:1 on average.

Kevin Mills - Abbots Ripton Parish Council

Mr Mills expressed concerns regarding the noise levels from events as well as the potential number of events.

Mr Mills stated there were no problems with traffic or people control.

We found the following facts:

- Applicant has met all the safety and licensing requirements and agreed additional conditions with the responsible authorities.
- The applicant has extensive licensing experience which has been well managed.

In making our decision we considered the following:

- ❖ Statutory provisions referred to in the report
- ❖ Statutory Guidance referred to in the report
- ❖ Huntingdonshire District Council's Statement of Licensing Policy
- ❖ Licensing Officer's Report
- ❖ Advice from the District Council's Legal Representative
- ❖ Submission from the Applicant
- ❖ Representations from those listed above
- ❖ Written representations from those not present at the hearing
- ❖ Suggested amendments from the Applicant
- ❖ Responses to questions asked by Members and those attending the hearing.

We did not consider the following matters to be relevant:

n/a

Our decision is as follows:

The Committee resolved to GRANT the license:

a. The performance of PLAYS - Indoors and outdoors

i. Monday to Wednesday 10:00 - 23:00

ii. Thursday 10:00 - 00:00

iii. Friday to Sunday 00:00 - 00:00

b. The showing of FILMS - Indoors and Outdoors

i. Monday to Wednesday 10:00 - 23:00

ii. Thursday 10:00 - 00:00

iii. Friday to Sunday 00:00 - 00:00

c. Performance of LIVE MUSIC - Indoors and Outdoors

i. Monday to Wednesday 10:00 - 23:00

ii. Thursday 10:00 - 00:00

iii. Friday to Sunday 00:00 - 00:00

d. Performance of RECORDED MUSIC - indoors and Outdoors

i. Monday to Wednesday 10:00 - 23:00

ii. Thursday 10:00 - 00:00

iii. Friday to Sunday 00:00 - 00:00

e. Performance of DANCE - Indoors and outdoors

i. Monday to Wednesday 10:00 - 23:00

ii. Thursday 10:00 - 00:00

iii. Friday to Sunday - 00:00 - 00:00

f. Anything of a similar description to that falling within c. d or e

i. Monday to Wednesday 10:00 - 23:00

ii. Thursday 10:00 - 00:00

iii. Friday to Sunday 00:00 - 00:00

g. Provision of LATE-NIGHT REFRESHMENT - Indoors and Outdoors

i. Thursday to Sunday 23:00 - 05:00

h. Supply of ALCOHOL - for consumption ON and OFF the premises

i. Monday to Wednesday 10:00 - 23:00

ii. Thursday 10:00 - 00:00

iii. Friday to Sunday 00:00 - 00:00 With the following conditions;

1. The number of persons accommodated on site for events shall not exceed 14,999 (including staff).

2. The Premises Licence Holder shall give notice of any events utilising this Premises Licence to the Licensing Authority and the Safety Advisory Group at least 4 months before the first day of each event to include a draft Event Management Plan ("EMP").

3. The number of events authorised by this Premises Licence shall be 3 per calendar year (January to December)
4. Events shall not be held on consecutive weekends.
5. For each event taking place at the Premises, an Event Management Plan ("EMP") shall be produced. The EMP shall include (as a minimum):
 - a. A detailed site plan showing (as a minimum):
 - i. The locations of bars
 - ii. The locations of entertainment areas
 - iii. The locations of traders
 - iv. The location of any camping provision
 - v. Emergency rendezvous points
 - vi. The blue route
 - vii. Event control location
 - viii. Security lighting
 - ix. Toilet facilities
 - b. Details of security and stewarding arrangements for the event
 - c. The event health and safety risk assessment
 - d. The event fire safety risk assessment
 - e. A drugs policy for the event, which:
 - i. Must be made available on the event website
 - ii. Must include an entry and searching policy for the event
 - iii. Will confirm that any persons refusing to be searched as a condition of entry will be refused entry to the event
 - iv. Will provide that amnesty bins are to be provided at customer entry points prior to any search area
 - v. Will confirm that any persons found to be in possession of illegal drugs or prohibited items at point of entry will be refused entry to the event.
 - vi. Will confirm that any persons found to be in possession or illegal drugs or prohibited items within the event will be removed from the event (unless they require medical assistance/welfare intervention).
 - vii. Will confirm that any person suspected of supplying illegal drugs will be detained and the Police informed.
 - viii. Will confirm that the Police will be contacted via email to drugexpertscambs@cambs.police.uk as soon as practicable following the conclusion of the event to arrange for the transfer of any seized or surrendered illegal drugs.
 - f. A construction phase plan, risk assessments, and method statements.
 - g. A major incident plan
 - h. A security management plan including:
 - i. Details of the security and welfare provision for any overnight accommodation.
 - j. A crowd management plan A adverse weather plan
 - k. A medical risk assessment and plan
 - l. A waste management plan
 - m. A food safety and drinking water plan
 - n. A traffic management plan
 - o. A safeguarding policy
 - p. A noise management plan

- q. A alcohol management plan, to include:
 - i. A refusals register at every bar; and
 - ii. Non-glass receptacles to be used.
- r. A open water safety policy
- s. A trader management plan 6. So far as reasonably practicable, all events shall be run in accordance with the relevant EMP.

7. The final EMP for each event shall be submitted to the Licensing Authority and Safety Advisory Group at least 1 month before the first event date. After this time any changes to the EMP shall be at the discretion of the Licensing Authority and confirmed in writing.

8. The noise control levels to apply at noise sensitive locations identified will be set by authorised officers of Huntingdonshire District Council's Environmental Health Team in consultation with the Premises Licence Holder. The noise control levels shall apply through the duration of each event and shall not be exceeded without prior authorisation and agreement from an authorised officer of Huntingdonshire District Council's Environmental Health Team.

9. The music noise levels measured over a 15 minute period (LAeq 15 min) at one metre from the facade of any noise sensitive premises will not exceed 50dB (A) for the duration of each event.

10. Between 23:00 and 04:00, the levels at any relevant mixer positions will be controlled such that at one metre from the facade of any noise sensitive premises, including noise sensitive premises in the villages of Abbots Ripton, Kings Ripton, Woodwalton, Alconbury Weald, Wennington, Broughton, Little Raveley, and Great Raveley will not exceed 47dB (LAeq 15 min). The 63Hz and 125Hz octave band levels, measured over a period of 15 minutes (LAeq 15 min) will not exceed 62dB and 53dB respectively at one metre from the facade of any noise sensitive premises.

11. The scheduling of Live and Recorded Music entertainment will cease at least 30 minutes before the end of authorised hours for Live and Recorded Music.

12. A competent acoustic consultant will be appointed to produce, implement, and monitor a noise management plan (NMP) to be included in the EMP.

13. Five noise monitoring devices will be installed by the acoustic consultant for the duration of each event and monitored continuously by the acoustic consultant. Each device will be UKAS calibrated and shall be located with the agreement of the Licensing Authority in as follows: a. One in Abbots Ripton b. One in Wennington c. One in Alconbury Weald d. Two in Kings Ripton

14. During each event, authorised officers of the Environmental Health Team will be provided with access to live data from the noise monitoring devices. The Premises Licence Holder will, within 21 days of each event held under this Premises Licence, submit to the Licensing Authority a report including data from the noise monitoring devices.

15. A noise propagation test will be carried out at least 2 hours before the start of each event to set appropriate controls at the mixer position. The sound system shall be configured and operated in a similar manner to that which is intended for the event and the sound source for the test shall be similar in character to the music likely to be produced at the event.

16. A competent acoustic consultant shall be at the Premises when music is being provided and shall have the capability and authority to override all sound systems across the site if required by authorised officers of the Environmental Health Team Environmental Health Officers.

17. Any sound amplification equipment will not be used outside of permitted hours save for public order or public safety announcements.

18. The Premises Licence Holder will maintain overall responsibility for each event and will be accountable for ensuring that the Licensing Objectives are promoted and the conditions of this Premises Licence adhered to.

19. The Premises Licence Holder will designate a competent Events Manager for each event.

20. The Premises Licence Holder will ensure that for each event an Event Control Team is established including: a. The Event Manager b. A representative of the Premises Licence Holder c. A representative from the Security provider or providers d. A representative from the event safety team e. A representative from the production team During the event, the Event Control Team are to manage the event.

21. The Premises Licence Holder will appoint a suitably experienced and qualified health and safety professional to:

f. Undertake risk assessments

g. Produce method statements The health and safety professional will review the risk assessments and method statements of any suppliers and will supervise contractors during event days, the build phase, and break phase.

22. A debrief with the Licensing Authority, Safety Advisory Group, and relevant Responsible Authorities shall be held within 3 months of the final day of each event.

23. Any Responsible Authority Officer shall have access to the Premises at all reasonable times to ensure compliance with this Premises Licence.

24. The Premises Licence Holder will provide a list of all SIA to the Licensing Authority and the Police at least 1 week before the first day of each event.

25. The Premises Licence Holder and the Police will agree a Memorandum of Understanding at least 1 month before the first day of each event.

26. The Premises Licence Holder will ensure that all temporary and

demountable structures are supplied, installed, and signed off by a competent person.

27. The Premises Licence Holder will ensure that any temporary power and cabling is installed and signed off by a competent person.

28. The Premises Licence Holder will ensure that any certificates or risk assessments pertaining to the site (which may be electronic) are kept and made available for inspection by Responsible Authority Officers upon request.

29. The Premises Licence Holder shall facilitate inspections and/or updates for Responsible Authority Officers during the build, event, and break phases.

30. The health and safety practitioner will be at the Premises during the build, event, and break phase

31. The health and safety practitioner will monitor and assess the implementation of safe working practices, procedures, and control measures and will advise the Event Control Team of any necessary changes or improvements.

32. The health and safety practitioner will monitor and assess the health and safety of all persons on site and will report any concerns to the Event Control Team.

33. The Premises Licence Holder will ensure an adequate supply of tested, safe, and reliable sources of drinking water are provided at the Premises for:

- a. Drinking
- b. Food preparation
- c. Sanitation for all persons using the site

34. The Premises Licence Holder will, so far as reasonably practicable, ensure the safety at and safe use of any open water lakes and surrounding areas at the site by appointing suitably qualified and competent open water qualified lifeguards and following the control measures identified in the open water safety policy within the EMP. Copies of lifeguarding certifications (which may be electronic) will be kept at site and made available to Responsible Authority Officers upon request. OFF-

35. Off-Sales of alcohol shall only be permitted at events that include a retail function.

36. There shall be no Off-Sales of alcohol after 21:00 each day.

37. Off-sales of alcohol shall be in sealed containers only and shall not be permitted to be consumed on the Premises.

38. The Premises Licence Holder will ensure that suitably and appropriate checks are made of food vendors and traders to ensure, so far as reasonably practicable, compliance with food hygiene legislation.

39. Any children under the age of 18 must wear a supplied wrist band for the duration of the event. The wearing of such a wrist band will be a condition of entry.

40. Children under the age of 18 will only be permitted entry or re-entry to the Premises in the company of an adult of at least 18 years of age.

41. The Premises Licence Holder shall ensure that any persons selling alcohol at events have undergone training in:

- a. Their responsibilities under the Licensing Act 2003
- b. The Premises' age verification policy and suitable forms of ID
- c. Recognising signs of drunkenness
- d. Refusing service
- e. Safeguarding
- f. Recognising signs of spiking
- g. Violence against women and girls

Records of such training (which may be electronic) shall be kept for at least 12 months from the delivery of the training. Refresher training shall be provided at least once per calendar year. Training records shall be available for inspection by Responsible Authority Officers upon request.

42. The Premises Licence Holder shall maintain a record (which may be electronic) of all persons that are authorised to sell alcohol at each event under the authority of the Designated Premises Supervisor. These records shall be kept for at least 12 months from the last date of the event and

shall be available for inspection by Responsible Authority Officers upon request.

43. The Premises Licence Holder shall ensure that a refusals register (which may be electronic) is provided at each location where alcohol is sold. The register shall be kept for a period of at least 12 months from the last date of the event and shall be available for inspection by Responsible Authority Officers upon request.

44. The Premises Licence Holder shall ensure that an incident log (which may be electronic) is kept at the Premises and used to record the following:

- a. all crimes reported to the Premises
- b. any ejections from the Premises
- c. any complaints received concerning crime and disorder
- d. any incidents of disorder
- e. any seizures of drugs or weapons
- f. any visit by a Responsible Authority or Emergency Service

The incident log is to be completed within 24 hours of a matter in a-f above becoming known to the Premises and will record the name of the person making the record. Logs shall be kept for a period of at least 12 months from the date on which the log was made and shall be available for inspection by Responsible Authority Officers upon request.

45. A copy of the Premises Licence will be kept at each stage and at each bar during any event. A further copy of the Premises Licence will be kept in the event office.

46. A copy of the Premises Licence Summary will be displayed at each state and at each bar during any event.

47. The Premises Licence Holder shall maintain a hotline number for all events taking place at the Premises.

48. The hotline number shall be provided to the Licensing Authority and displayed on any social media or communications regarding events. The hotline number shall be provided at least 7 days prior to any event.

49. The Premises Licence Holder shall keep a log (which may be electronic) of all calls received by the hotline number, including the name of the caller (if given) and a brief description of the issue. The log shall be kept at Premises and made available to Responsible Authority Officers on request.

50. The Premises Licence Holder shall maintain a hotline email address for all events taking place at the Premises.

51. The hotline email address shall be provided to the Licensing Authority and displayed on any social media or communications regarding events. The hotline email address shall be provided at least 7 days prior to any event.

52. The Premises Licence Holder shall keep a log (which may be electronic) of all emails received by the hotline email address, including the name of the sender (if given) and a brief description of the issue. The log shall

be kept at the Premises and made available to Responsible Authority Officers on request.

53. The logs for both the hotline number and hotline email address shall be kept for a period of 12 months from the date of call or email before they may be discarded.

54. The Premises Licence Holder shall give notification of the event dates for each event not less than 4 months before the first day of each event to the Parish Councils of Kings Ripton and Abbots Ripton.

55. The Premises Licence Holder shall offer, and if accepted hold, a meeting at least 1 month before the first day of each event for the Parish Councils of Kings Ripton and Abbots Ripton.

56. The Premises Licence Holder shall offer, and if accepted hold, a meeting at least 3 months after the last day of each event for the Parish Councils of Kings Ripton and Abbots Ripton.

57. The Premises shall operate a Challenge 25 policy at all events where the only acceptable forms of ID shall be recognised photo ID such as passports or driving licences, or recognised proof of age cards bearing the **PASS** logo.

Our reasons for reaching the decision are as follows:

The applicant has met all the safety and licensing requirements and agreed additional conditions and has addressed concerns over licensing hours and noise. The Committee are also satisfied that the granting of the license will not have an adverse effect on the Area.

APPLICATION CONSIDERED: Small Events Pre 23:00 Licence - Abbots Ripton Hall, Hall Lane, Abbots Ripton, Huntingdon, PE29 2PQ

We heard representations from the following persons:

Mr Luke Elford – Solicitor
Mr Fellowes – Applicant Representation
Mr Kevin Mills – Abbots Ripton Parish Council

We found the following facts:

- Applicant has met all the safety and licensing requirements and agreed additional conditions with the responsible authorities.
- The applicant has extensive licensing experience which has been well managed.

In making our decision we considered the following:

- ❖ Statutory provisions referred to in the report
- ❖ Statutory Guidance referred to in the report
- ❖ Huntingdonshire District Council's Statement of Licensing Policy
- ❖ Licensing Officer's Report
- ❖ Advice from the District Council's Legal Representative
- ❖ Submission from the Applicant
- ❖ Representations from those listed above
- ❖ Written representations from those not present at the hearing
- ❖ Suggested amendments from the Applicant
- ❖ Responses to questions asked by Members and those attending the hearing.

We did not consider the following matters to be relevant:

N/a

Our decision is as follows:

The Committee resolved to GRANT the license:

- a. The performance of PLAYS - Indoors and outdoors
 - i. Monday to Sunday 10:00 - 23:00
 - b. The showing of FILMS - Indoors and Outdoors
 - i. Monday to Sunday 10:00 - 23:00
 - c. Performance of LIVE MUSIC – Indoors and Outdoors
 - i. Monday to Sunday 10:00 - 23:00
 - d. Performance of RECORDED MUSIC- indoors and Outdoors
 - i. Monday to Sunday 10:00 - 23:00
 - e. Performance of DANCE - Indoors and outdoors
 - i. Monday to Sunday 10:00 - 23:00
 - f. Anything of a similar description to that falling within c. d or e
 - i. Monday to Sunday 10:00 - 23:00
 - g. Supply of ALCOHOL - for consumption ON and OFF the premises
 - i. Monday to Sunday 10:00 - 23:00 With the following conditions;
1. The number of persons accommodated on site for events shall not exceed 4999 (including staff).
 2. For each event taking place at the Premises, an EMP shall be produced. The EMP shall include (as a minimum):
 - a. A detailed site plan showing the locations of bars and entertainment areas.
 - b. Any noise management plan. and noise mitigation measures of the event. This shall include:
 - i. The locations and directions of sound systems
 - ii. The maximum sound energy output of the sound systems and any other noise generating equipment
 - iii. Details of noise attenuation measures
 - iv. The locations of noise monitoring points (if any)
 - v. The procedures for ensuring that noise control levels set at noise sensitive locations are complied with
 - c. The details of any appointed acoustic consultant for the event.
 - d. A schedule of entertainment to be provided at the event.
 - e. Details of the security and stewarding arrangements, on a risk assessed basis, for the event.
 - f. Lifeguarding and first aid arrangements for the event.
 - g. The locations of any safety equipment for the event.
 3. So far as reasonably practicable, all events shall be run in accordance with the relevant EMP.

4. Where an event does not include the provision of any Licensable Activity after 23:00 the Premises Licence Holder shall give notice of the event date(s) at least 30 days prior to the event to the Licensing Authority and Safety Advisory Group.
5. Where an event does not include the provision of any Licensable Activity after 23:00 the Licensing Authority and the Safety Advisory Group may request a copy of the EMP and a final version of the EMP to be submitted to the Licensing Authority and Safety Advisory Group at least 7 days before the event.
6. The Premises Licence Holder will maintain a written risk assessment (which may be electronic) covering the provision of SIA licensed personnel and stewarding to enable the safe control of events taking place at the Premises. The risk assessment shall be reviewed regularly or upon the request of the Responsible Authorities. A copy of the risk assessment shall be available for inspection by Responsible Authority Officers upon request.
7. Where SIA are employed at an event, the Premises Licence Holder shall maintain a record (which may be electronic) of the SIA employed that records the following: a. Full name b. SIA Badge Number c. Contact details - phone or email address These records shall be kept for a period of 12 months from date of deployment and made available to Responsible Authority Officers upon request.
8. The Premises Licence Holder shall ensure that any persons selling alcohol at events have undergone training in:
 - a. Their responsibilities under the Licensing Act 2003
 - b. The Premises' age verification policy and suitable forms of ID
 - c. Recognising signs of drunkenness
 - d. Refusing service h. Safeguarding
 - e. Recognising signs of spiking
 - f. Violence against women and girlsRecords of such training (which may be electronic) shall be kept for at least 12 months from the delivery of the training. Refresher training shall be provided at least once per calendar year. Training records shall be available for inspection by Responsible Authority Officers upon request.
9. The Premises Licence Holder shall maintain a record (which may be electronic) of all persons that are authorised to sell alcohol at each event under the authority of the Designated Premises Supervisor. These records shall be kept for at least 12 months from the last date of the event and shall be available for inspection by Responsible Authority Officers upon request.
10. The Premises Licence Holder shall ensure that a refusals register (which may be electronic) is provided at each location where alcohol is sold. The register shall be kept for a period of at least 12 months from the last date of the event and shall be available for inspection by Responsible Authority Officers upon request.
11. The Premises Licence Holder shall ensure that an incident log (which may be electronic) is kept at the Premises and used to record the following:

- a. all crimes reported to the Premises
- b. any ejections from the Premises
- c. any complaints received concerning crime and disorder
- d. any incidents of disorder
- e. any seizures of drugs or weapons
- f. any visit by a Responsible Authority or Emergency Service

The incident log is to be completed within 24 hours of a matter in a-f above becoming known to the Premises and will record the name of the person making the record. Logs shall be kept for a period of at least 12 months from the date on which the log was made and shall be available for inspection by Responsible Authority Officers upon request.

12. The Premises Licence holder will maintain a written risk assessment (which may be electronic) covering the use of glassware at the Premises. The risk assessment shall be reviewed regularly or upon the request of the Responsible Authorities. A copy of the risk assessment shall be available for inspection by Responsible Authority Officers upon request.
13. A copy of the Premises Licence will be kept at each stage and at each bar during any event. A further copy of the Premises Licence will be kept in the event office.
14. A copy of the Premises Licence Summary will be displayed at each state and at each bar during any event.
15. The Premises shall operate a Challenge 25 policy at all events where the only acceptable forms of ID shall be recognised photo ID such as passports or driving licences, or recognised proof of age cards bearing the PASS logo.
16. The Premises Licence Holder shall maintain a hotline number for all events taking place at the Premises.
17. The hotline number shall be provided to the Licensing Authority and displayed on any social media or communications regarding events.
18. The Premises Licence Holder shall keep a log (which may be electronic) of all calls received by the hotline number, including the name of the caller (if given) and a brief description of the issue. The log shall be kept at Premises and made available to Responsible Authority Officers on request.
19. The Premises Licence Holder shall maintain a hotline email address for all events taking place at the Premises.
20. The hotline email address shall be provided to the Licensing Authority and displayed on any social media or communications regarding events.
21. The Premises Licence Holder shall keep a log (which may be electronic) of all emails received by the hotline email address, including the name of the sender (if given) and a brief description of the issue. The log shall be kept at the Premises and made available to Responsible Authority Officers on request.
22. The logs for both the hotline number and hotline email address shall be

kept for a period of 12 months from the date of call or email before they may be discarded.

23. Off-Sales of alcohol shall only be permitted at events that include a retail function.
24. There shall be no Off-Sales of alcohol after 21:00 each day.
25. Off-sales of alcohol shall be in sealed containers only and shall not be permitted to be consumed on the Premises.
26. The conditions and stipulations of this Premises Licence shall be incorporated into event agreements and contracts.
27. Persons suitably qualified to lifeguard open water will be on duty at the Premises at appropriate points and times in accordance with the EMP.
28. Music noise levels measured over a 15-minute period (LAeq 15min) shall not exceed 50db(A) at the facade of any noise sensitive premises.
29. The music noise levels measured over a 15 minute period (LAeq 15 min) at one metre from the facade of any noise sensitive premises will not exceed 50dB (A) for the duration of each event.
30. Between 23:00 and 04:00, the levels at any relevant mixer positions will be controlled such that at one metre from the facade of any noise sensitive premises, including noise sensitive premises in the villages of Abbots Ripton, Kings Ripton, Woodwalton, Alconbury Weald, Wennington, Broughton, Little Raveley, and Great Raveley will not exceed 47dB (LAeq 15 min). The 63Hz and 125Hz octave band levels, measured over a period of 15 minutes (LAeq 15 min) will not exceed 62dB and 53dB respectively at one metre from the facade of any noise sensitive premises.
31. Noise propagation tests shall be carried out at least 24 hours prior to the start of the event to set appropriate control levels.
32. A sound engineer shall be on site when music is being provided. They will have the capability and authority to override all sound systems on site to ensure that residents are not disturbed.
33. Three noise monitoring devices will be installed by the acoustic consultant for the duration of each event and monitored continuously by the acoustic consultant. Each device will be UKAS calibrated and shall be located with the agreement of the Licensing Authority in as follows:
 - a. One in Abbots Ripton
 - b. One in Wennington
 - c. One in Kings Ripton

The requirement for noise monitoring devices may be varied based on written agreement between the Premises Licence Holder and an authorised officer of the Environmental Health Team

Our reasons for reaching the decision are as follows:

The applicant has met all the safety and licensing requirements and agreed additional conditions and has addressed concerns over licensing hours and noise. The Committee are also satisfied that the granting of the license will not have an adverse effect on the Area.

APPLICATION CONSIDERED: Small Events Post 23:00 Licence - Abbots Ripton Hall, Hall Lane, Abbots Ripton, Huntingdon, PE29 2PQ

We heard representations from the following persons:

Mr Luke Elford – Solicitor for the applicant
Mr Fellowes – Applicant Representative
Mr Kevin Mills – Abbots Ripton Parish Council

We found the following facts:

- Applicant has met all the safety and licensing requirements and agreed additional conditions with the responsible authorities.
- The applicant has extensive licensing experience which has been well managed.

In making our decision we considered the following:

- ❖ Statutory provisions referred to in the report
- ❖ Statutory Guidance referred to in the report
- ❖ Huntingdonshire District Council's Statement of Licensing Policy
- ❖ Licensing Officer's Report
- ❖ Advice from the District Council's Legal Representative
- ❖ Submission from the Applicant
- ❖ Representations from those listed above
- ❖ Written representations from those not present at the hearing
- ❖ Suggested amendments from the Applicant
- ❖ Responses to questions asked by Members and those attending the hearing.

We did not consider the following matters to be relevant:

Our decision is as follows:

The Committee resolved to GRANT the license:

- a. The performance of PLAYS - Indoors and outdoors
 - i. Monday to Wednesday 10:00 - 23:00
 - ii. Thursday 10:00 - 00:00
 - iii. Friday to Sunday 00:00 - 00:00

- b. The showing of FILMS - Indoors and Outdoors
 - i. Monday to Wednesday 10:00 - 23:00
 - ii. Thursday 10:00 - 00:00
 - iii. Friday to Sunday 00:00 - 00:00

- c. Performance of LIVE MUSIC - Indoors and Outdoors
 - i. Monday to Wednesday 10:00 - 23:00
 - ii. Thursday 10:00 - 00:00
 - iii. Friday to Sunday 00:00 - 00:00
- d. Performance of RECORDED MUSIC - indoors and Outdoors
 - i. Monday to Wednesday 10:00 - 23:00
 - ii. Thursday 10:00 - 00:00
 - iii. Friday to Sunday 00:00 - 00:00
- e. Performance of DANCE - Indoors and outdoors
 - i. Monday to Wednesday 10:00 - 23:00
 - ii. Thursday 10:00 - 00:00
 - iii. Friday to Sunday - 00:00 - 00:00
- f. Anything of a similar description to that falling within c. d ore
 - i. Monday to Wednesday 10:00 - 23:00
 - ii. Thursday 10:00 - 00:00
 - iii. Friday to Sunday 00:00 - 00:00

- g. Provision of LATE-NIGHT REFRESHMENT - Indoors and Outdoors
 - i. Thursday to Sunday 23:00 - 05:00

- h. Supply of ALCOHOL - for consumption ON and OFF the premises
 - i. Monday to Wednesday 10:00 - 23:00
 - ii. Thursday 10:00 - 00:00
 - iii. Friday to Sunday 00:00 - 00:00 With the following conditions:
 - 1. The number of persons accommodated on site for events shall not exceed 4999 (including staff).
 - 2. For each event taking place at the Premises, an EMP shall be produced. The EMP shall include (as a minimum):
 - a. A detailed site plan showing the locations of bars and entertainment areas.
 - b. Any noise management plan. and noise mitigation measures of the event. This shall include:
 - i. The locations and directions of sound systems
 - ii. The maximum sound energy output of the sound systems and any other noise generating equipment
 - iii. Details of noise attenuation measures
 - iv. The locations of noise monitoring points (if any)

- v. The procedures for ensuring that noise control levels set at noise sensitive locations are complied with
 - c. The details of any appointed acoustic consultant for the event.
 - d. A schedule of entertainment to be provided at the event.
 - e. Details of the security and stewarding arrangements, on a risk assessed basis, for the event.
 - f. Lifeguarding and first aid arrangements for the event.
 - g. The locations of any safety equipment for the event.
3. So far as reasonably practicable, all events shall be run in accordance with the relevant EMP.
 4. Where an event includes the provision of any Licensable Activity after 23:00 the Premises Licence Holder shall give notice of the event date(s) at least 90 days prior to the event to the Licensing Authority and Safety Advisory Group. Notification shall include a draft copy of the EMP.
 5. Where an event includes the provision of any Licensable Activity after 23:00 the Premises Licence Holder shall submit a final version of the EMP at least 28 days before the event to the Licensing Authority and Safety Advisory Group.
 6. Any Licensable Activities provided between 23:00 and 10:00 the following morning under the authority of this Premises Licence shall only take place in the area edged green on the Licensing Plan.
 7. Where an event does not include the provision of any Licensable Activity after 23:00 the Premises Licence Holder shall give notice of the event date(s) at least 30 days prior to the event to the Licensing Authority and Safety Advisory Group.
 8. Where an event does not include the provision of any Licensable Activity after 23:00 the Licensing Authority and the Safety Advisory Group may request a copy of the EMP and a final version of the EMP to be submitted to the Licensing Authority and Safety Advisory Group at least 7 days before the event.
 9. The Premises Licence Holder will maintain a written risk assessment (which may be electronic) covering the provision of SIA licensed personnel and stewarding to enable the safe control of events taking place at the Premises. The risk assessment shall be reviewed regularly or upon the request of the Responsible Authorities. A copy of the risk assessment shall be available for inspection by Responsible Authority Officers upon request.
 10. Where SIA are employed at an event, the Premises Licence Holder shall maintain a record (which may be electronic) of the SIA employed that records the following:
 - a. Full name
 - b. SIA Badge Number
 - c. Contact details - phone or email addressThese records shall be kept for a period of 12 months from date of deployment and made available to Responsible Authority Officers upon request.

11. The Premises Licence Holder shall ensure that any persons selling alcohol at events have undergone training in:
 - a. Their responsibilities under the Licensing Act 2003
 - b. The Premises' age verification policy and suitable forms of ID
 - c. Recognising signs of drunkenness
 - d. Refusing service
 - e. Safeguarding
 - f. Recognising signs of spiking
 - g. Violence against women and girls

Records of such training (which may be electronic) shall be kept for at least 12 months from the delivery of the training. Refresher training shall be provided at least once per calendar year. Training records shall be available for inspection by Responsible Authority Officers upon request.

12. The Premises Licence Holder shall maintain a record (which may be electronic) of all persons that are authorised to sell alcohol at each event under the authority of the Designated Premises Supervisor. These records shall be kept for at least 12 months from the last date of the event and shall be available for inspection by Responsible Authority Officers upon request.

13. The Premises Licence Holder shall ensure that a refusals register (which may be electronic) is provided at each location where alcohol is sold. The register shall be kept for a period of at least 12 months from the last date of the event and shall be available for inspection by Responsible Authority Officers upon request.

14. The Premises Licence Holder shall ensure that an incident log (which may be electronic) is kept at the Premises and used to record the following:
 - a. all crimes reported to the Premises
 - b. any ejections from the Premises
 - c. any complaints received concerning crime and disorder
 - d. any incidents of disorder
 - e. any seizures of drugs or weapons
 - f. any visit by a Responsible Authority or Emergency Service

The incident log is to be completed within 24 hours of a matter in a-f above becoming known to the Premises and will record the name of the person making the record. Logs shall be kept for a period of at least 12 months from the date on which the log was made and shall be available for inspection by Responsible Authority Officers upon request.

15. The Premises Licence holder will maintain a written risk assessment (which may be electronic) covering the use of glassware at the Premises. The risk assessment shall be reviewed regularly or upon the request of the Responsible Authorities. A copy of the risk assessment shall be available for inspection by Responsible Authority Officers upon request.

16. A copy of the Premises Licence will be kept at each stage and at each bar during any event. A further copy of the Premises Licence will be kept in the event office.

17. A copy of the Premises Licence Summary will be displayed at each state and at each bar during any event.

18. The Premises shall operate a Challenge 25 policy at all events where the only acceptable forms of ID shall be recognised photo ID such as passports or driving licences, or recognised proof of age cards bearing the PASS logo.
19. The Premises Licence Holder shall maintain a hotline number for all events taking place at the Premises.
20. The hotline number shall be provided to the Licensing Authority and displayed on any social media or communications regarding events.
21. The Premises Licence Holder shall keep a log (which may be electronic) of all calls received by the hotline number, including the name of the caller (if given) and a brief description of the issue. The log shall be kept at Premises and made available to Responsible Authority Officers on request.
22. The Premises Licence Holder shall maintain a hotline email address for all events taking place at the Premises.
23. The hotline email address shall be provided to the Licensing Authority and displayed on any social media or communications regarding events.
24. The Premises Licence Holder shall keep a log (which may be electronic) of all emails received by the hotline email address, including the name of the sender (if given) and a brief description of the issue. The log shall be kept at the Premises and made available to Responsible Authority Officers on request.
25. The logs for both the hotline number and hotline email address shall be kept for a period of 12 months from the date of call or email before they may be discarded.
26. Off-Sales of alcohol shall only be permitted at events that include a retail function.
27. There shall be no Off-Sales of alcohol after 21:00 each day.
28. Off-sales of alcohol shall be in sealed containers only and shall not be permitted to be consumed on the Premises.
29. The conditions and stipulations of this Premises Licence shall be incorporated into event agreements and contracts.
30. Persons suitably qualified to lifeguard open water will be on duty at the Premises at appropriate points and times in accordance with the EMP.
31. For any event where Live or Recorded Music is provided after 23:00, the music noise level when measured over a 15 minute period (LAeq 15min) shall not exceed the representative background noise level (L90 without entertainment noise) by more than 5dB at 1 metre from the facade of any noise sensitive property.
32. For any event where Live or Recorded Music is provided after 23:00, the

music noise level when measured over a 15-minute period (LAeq 15min) shall not exceed the representative background noise level (L90 without entertainment noise) by more than 5dB in any third octave band between 40Hz and 160Hz.

33. For any event where Live or Recorded Music are provided after 23:00, the Premises Licence Holder will advertise the hotline number and hotline email address at a suitable location/locations at least 14 days before the event in:
 - a. Abbots Ripton
 - b. Kings Ripton
 - c. Woodwalton
 - d. Wennington
 - e. Broughton
 - f. Little Raveley
 - g. Great Raveley
34. Music noise levels measured over a 15-minute period (LAeq 15min) shall not exceed 50db(A) at the facade of any noise sensitive premises.
35. The music noise levels measured over a 15 minute period (LAeq 15 min) at one metre from the facade of any noise sensitive premises will not exceed 50dB (A) for the duration of each event.
36. Between 23:00 and 04:00, the levels at any relevant mixer positions will be controlled such that at one metre from the facade of any noise sensitive premises, including noise sensitive premises in the villages of Abbots Ripton, Kings Ripton, Woodwalton, Alconbury Weald, Wennington, Broughton, Little Raveley, and Great Raveley will not exceed 47dB (LAeq 15 min). The 63Hz and 125Hz octave band levels, measured over a period of 15 minutes (LAeq 15 min) will not exceed 62dB and 53dB respectively at one metre from the facade of any noise sensitive premises.
37. Noise propagation tests shall be carried out at least 24 hours prior to the start of the event to set appropriate control levels.
38. A sound engineer shall be on site when music is being provided. They will have the capability and authority to override all sound systems on site to ensure that residents are not disturbed.
39. Three noise monitoring devices will be installed by the acoustic consultant for the duration of each event and monitored continuously by the acoustic consultant. Each device will be UKAS calibrated and shall be located with the agreement of the Licensing Authority in as follows:
 - a. One in Abbots Ripton
 - b. One in Wennington
 - c. One in Kings RiptonThe requirement for noise monitoring devices may be varied based on written agreement between the Premises Licence Holder and an authorised officer of the Environmental Health Team.
40. Licensable activities only to be held in Jackdaws Field during the period 23.00hrs until 10.00hrs.

Our reasons for reaching the decision are as follows:

The applicant has met all the safety and licensing requirements and agreed additional conditions and has addressed concerns over licensing hours and noise. The Committee are also satisfied that the granting of the license will not have an adverse effect on the Area.

Date: 1 May 2026

PLEASE NOTE

You have a right of appeal to the Magistrates Court against the decision above. You **MUST** lodge any appeal with the Magistrates Court within 21 days from the date of this decision.

The address of the Magistrates Court is:-
Peterborough, Huntingdon and Fenland Magistrates Court
Bridge Street
Peterborough
PE1 1ED